

Checking 2023 lump sum payments

There are three lump sums associated with the 2023 Secondary Teachers' Collective Agreement (STCA) and settlement:

- The 'all teachers' lump sum of \$5000 before tax,
- The PPTA members-only Teaching Council fee reimbursement lump sum of \$710 before tax, and
- The PPTA members-only lump sum of \$1500 before tax.

The two members-only lump sums are for those who were covered by the new STCA on 9 August and PPTA members on 31 July and on 9 August.

- The maximum payment for PPTA members is \$7,210.
- The minimum payment for PPTA members is \$1,360.

Lump sums and leave

If you are on paid leave you should have received the payments with your pay.

If you are on approved unpaid leave, when you come back to work apply for the lump sums using payroll form EP31. <https://www.edpay.govt.nz/site/forms/edpay-forms/default.aspx>

You should receive the payment you would have had based on your FTTE on your last working day before going on leave.

To remain eligible for the payments you must return:

- on or before 3 July 2025 if you are on parental leave; or
- on or before the end of Term 1, 2024 for other types of leave

How your payment is determined

- Permanently appointed full and part time teachers will get the lump sums based on their FTTE on 9 August.
- Full-time long-term relievers – those employed for more than three weeks – will get all payments in full.
- Part-time long-term relievers – those employed for more than three weeks – will get the Teaching Council lump sum in full and the other two prorated for your FTTE on 9

August.

- Short term relievers, including day relievers, will get the Teaching Council lump sum in full and the other two prorated for your relieving days from the start of Term 4 2022 to 9 August 2023.

You can be eligible to have the payment calculated under more than one category. The minimum payment for any member, regardless of FTTE, will be \$1,360, and no teacher shall receive more than \$7,210 gross in total. If you were employed in different categories, you can only get the \$710 lump sum once.

For example:

- If you were employed part time on 9 August but were relieving prior to that and did more equivalent days relief earlier in the qualifying period than your current part time allocation
- If you were employed full time or part time at some time from the start of Term 4 2022 but were a short term/day reliever on 9 August
- If you are part time, but also do occasional day relief.

Changing employment over the qualifying period

The Ministry has not confirmed the number of school days it is counting for calculating the lump sums. To work out your lump sum payment across the qualifying period use the following information and the examples in the table below as a guide.

- The qualifying period from the start of Term 4 2022 to 9 August 2023 = 158 school days.
 - Term 4 2022 = 46 days
 - Term 1 2023 = 46 days
 - Term 2 2023 = 48 days
 - Term 3 2023 = 18 days

- For day relieving five hours is one day.

What to do if you think you have been underpaid

Step 1 Calculate what you think you should have had as a gross amount (pre-tax and other deductions).

Use the models in the table below as a guide.

If that is less than you have received, then:

Step 2: Ask your EdPay contact at school to notify Edpay of the underpayment and provide your calculation to them.

Give full details of your employment since the start of term 4 2022 to 9 August 2023.

EdPay should explain the variance if they think the payment is correct.

Step 3: If necessary, contact your PPTA Field Officer

Common circumstance examples:

**If meeting 31 July/9 August membership criteria:*

Employment	All teacher lump sum	PPTA member lump sum*	Teaching Council lump sum*	Total*(gross – before tax and other deductions)
<i>Full time on 9 August</i>	\$5000 Maximum payment	\$1500 Maximum payment	\$710	\$7,210 Maximum payment
<i>0.8 FTTE part time on 9 August</i>	0.8*\$5000 \$4,000	0.8*\$1500 \$1,200	\$710	\$5,910
<i>LTR full time</i>	\$5000	\$1500	\$710	\$7,210 Maximum payment
<i>LTR relieving at 0.64 FTTE</i>	0.64*\$5000 \$3200	0.64*\$1500 \$960	\$710	\$4,870.00
<i>Full time term 4 2022, 18 days relieving 2023</i>	(46+18)/158*\$5000 \$2,025.32	(46+18)/158*\$1500 \$607.59	\$710	\$3,342.91
<i>Full time term 4 2022 and term 1 2023, 6 days relieving term 2-3</i>	(92+6)/158*\$5000 \$3,101.28	(92+6)/15*\$1500 \$930.38	\$710	\$4,741.65
<i>0.5 part time on 9 August plus 10 hours relieving in 2023</i>	0.6*\$5000 + 10/(5*158)*\$5000 \$3063.29	0.6*\$5000 + 10/(5*158)*\$1,500 \$918.99	\$710	\$4,692.28
<i>2 weeks short-term relieving full time</i>	10 school days 10/158*\$5000 \$316.46 Minimum payment \$500	10 school days 10/158*\$1500 \$94.94 Minimum payment \$150	\$710	\$1,360.00 Minimum payment

2 weeks relieving part time 0.5 FTTE	10 school days $10 * 0.5 / 158 * \$5000$ \$158.23 Minimum payment \$500	10 school days $10 * 0.5 / 158 * \$1500$ \$47.47 Minimum payment \$150	\$710	\$1,360.00 Minimum payment
2 weeks relieving position at 9 August plus 62 days relieving prior	72 school days $72 / 158 * \$5000$ \$2,278.48	$72 / 158 * \$1500$ =\$683.54	\$710	\$3,672.03
10 occasional days relieving	$10 / 158 * \$5000$ \$316.46 Minimum payment \$500	$10 / 158 * \$1500$ \$94.94 Minimum payment \$150	\$710	\$1,360.00 Minimum payment
14 hours day relief in total	$14 / (5 * 158) * \$5000$ \$88.61 Minimum payment \$500	$14 / (5 * 158) * \$1500$ \$26.58 Minimum payment \$150	\$710	\$1,360.00 Minimum payment